



## Adoption Checklist

Please send the following forms and documents to us at:

A Guardian Angel Adoptions, LLC  
P. O. Box 95902 South Jordan, Utah 84095

**Please do not send signature required.**

- Application and Nonrefundable Application Fee
- Adoptive Family Agreement
- Adoption Payment Agreement
- Home Study and all supporting documents
- If living in Utah use the Criminal Background Check and Abuse Central Registry Request provided in required forms section of our site for all living in the house over 18 years of age. For families living outside of Utah you may send us a copy of the clearances done with your Home Study in your home state.
- Front and Back copies of driver's licenses for those over 18
- Two to four copies of your profile  
Release of Information
- Adoptive Family Non-Identifying Information Sheet (to be given to the Birth Mother if requested)
- Proof of funds to cover the adoption (i.e., bank statements, mutual funds, letter from the person gifting you the money)
- Copy of Medical Insurance Card, as well as a letter stating when the child will be added to the policy.
- **Certified** birth certificates, marriage licenses and divorce decrees for all in the household over 18 years of age. These are required by Utah Department of Licensing and may be obtained via the internet on the Bureau of Vital Statistics web site for the applicable state. Please do not send your only original. We will keep them in your file if you place with us.
- A letter from the agency or social worker who will be completing your post placement visits saying they will do so.
- Medical Information and Physician's Referral for husband and wife; and each family member. These do not have to be on our forms. You may send us a copy of the referral done with your Home Study.
- Four Adoptive Family References letters (at least one must be from a family member)
- The Clearance Information Sheet. This form must be signed and filled out by the social worker completing your Home Study.
- Certificate indicating 10 hours of pre-placement adoption and parenting education has been completed. We have compiled the following guidelines and resources for his requirement:

\* All families are required to complete a minimum of **10 hours** of adoption training prior to placement. 9.5 hours of domestic infant adoption training is available through Adoption Learning Partners. It is up to the family to decide what classes they feel will be most beneficial to them and their situation. Courses from the "parenting" tab may also be used to complete this requirement.

[www.adoptionlearningpartners.org](http://www.adoptionlearningpartners.org)

**"Let's Talk Adoption"** is required for ALL AGAA families who have no prior infant adoption experience and who do not already have pre-adoption training hours outlined by their home study agency and/or social worker.

Families wishing to be considered for a trans-racial adoption, the course **"Conspicuous Families"** (or one similar to it) is required.

**\* NOTE:**

Families are not required to use this particular training program should their social worker or home study agency provide alternative training opportunities. All families are required to complete and send in their course training log once their social worker has approved/signed it.

This web site contains courses for prospective adoptive parents. The goal of Adoption Learning Partners is to complement the adoption information and resources provided by your adoption agency.

There are also classes under the "parenting" tab you may be interested in, and those are also an option to get your 10 hours of training in.

#### Finding the Missing Pieces

\$35.00

It is natural for adopted children to grieve the life and family they never knew, no matter how old they were when adopted, how open the adoption or how happy their life with the adoptive family. This course will help adoptive parents recognize the signs of grief at different developmental stages, identify situations that may trigger grief and develop strategies to help children grieve.  
Credit Hours: 2.0

#### Let's Talk Adoption

\$35.00

Talking about adoption can be difficult for a variety of reasons, but it should not be a one time conversation. This course gives you the tools you need to make talking about adoption part of your family's everyday life.  
Credit Hours: 2.0

#### Lifebooks

\$30.00

A Lifebook is a book created for an adopted child that tells his story, before and after adoption. It helps children place foster care or adoption in the context of their life experiences. This course will

help you understand the purpose and importance of a Lifebook, identify situations in which it is beneficial and develop some pages of your child's Lifebook.

Credit Hours: 1.5

Open Adoption 101: What To Consider, How To Establish, And Ways To Stay Connected

\$35.00

Open adoption can be a scary and difficult relationship to understand. This course will explain open adoption, will help you to understand the expectant parent and birth parent perspectives and will offer some strategies for making openness part of your everyday life.

Credit Hours: 2.0

The Journey Of Attachment

\$35.00

Attachment is an essential component of any healthy, happy family. Adoption, however, may present challenges to the attachment process. Designed for both first time adoptive parents and parents struggling with attachment issues with their adopted child, this course provides practical tips on how to form and sustain this important bond.

Credit Hours: 2.0

For ALL families who want to be approved for ANY RACE, this additional class:

Conspicuous Families

\$30.00

Adopting a child of a different race or ethnicity presents challenges families may not expect. Share in the wisdom and collective experiences of adopted persons and adoptive parents with transracial families and learn new skills for responding to insensitive comments as well as strategies for expanding the diversity in your life.

Credit Hours: 1.5