

ADOPTION FORMS CHECKLIST

Please send the following forms and documents to us at:

A Guardian Angel Adoptions

P.O. Box 95902 South Jordan, UT 84095

**PLEASE DO NOT SEND SIGNATURE REQUIRED**

* Non-Refundable Application Fee ($750)
* Adoptive Family Application
* Release of Information
* Adoptive Family Agreement
* Non-Identifying Adoptive Family Information (to be given to the expectant mother)
* Adoption Payment Agreement
* A Guardian Angel Policies & Procedures for Application, Match, and Placement
* Coming to Utah and Hospital Protocol
* Adoption Orientation Form for Adoptive Parents
* Home study report and all supporting documents
* A letter from the social worker completing your post-placement visits, verifying they will complete them.
* Adoptive Family Clearance Form. This form must be filled out and signed by your home study social worker.
* Criminal Background Check reports for all people living in your home over 18 years of age. (This does not have to be on our form unless you live in Utah and we are doing your home study. You may send us a copy of the clearances done with your home study in your home state.)
* Front and back copies of driver licenses for those living in your home over 18 years of age.
* Certified copies of **birth certificates, marriage license, and divorce decrees** for all in the household over 18

years of age. These are required by Utah Department of Licensing and may be obtained via the

internet on the Bureau of Vital Statistics web site for the applicable state. Please do not send your

only original.

* Four Adoptive Family reference letters (**2 from family members and 2 from friends**).
* Medical information and Physician’s referral for husband, wife, and each family member. These do not have to be on our forms. You may send us a copy of the referral done with your home study.
* Copy of medical insurance card, as well as a letter stating when the child will be added to the policy.
* Proof of funds to cover the adoption (i.e., bank statements, letter from the person giving you the money, etc.).
* Copies of pet vaccination reports for all pets living in the home or a note stating there are no pets.
* Proof of 10 hours of pre-adoption training, including the two required courses found on our “Adoptive Family Pre-Adoption Training” form.
* 4 copies of your profile book.